Alameda County Human Resource Services Department

<u>INFORMATION SYSTEMS ANALYST, Exam# 18-0419-01</u>

Training and Experience Questionnaire

If you meet the announced minimum requirements to participate in this examination process, a panel of subject matter experts will evaluate your application, supplemental questionnaire, and training and education questionnaire responses and information to determine if you are best qualified to move forward in the testing process. Please answer each question completely. Incomplete responses will result in disqualification.

Type your responses, save your document with your full name and ISA (example, Jordan Grow ISA) and e-mail your completed document to Jordan.Grow2@acgov.org by the closing deadline of this recruitment.

LAST NAME:	
FIRST NAME:	

I. TRAINING AND EXPERIENCE

Check the pattern below that describes your training and experience as it relates to the position of Information Systems Analyst. (<u>Information regarding your education must also be listed in the education section of your application</u>)

Pattern 1:

☐ *The equivalent to graduation from an accredited four-year college or university (120 semester units or 180 quarter units) with a major in MIS, Computer Science, Computer Engineering or equivalent **and** the equivalent of two years of full-time experience in planning, developing and administering complex information technology systems and applications.

Please list what your degree is (e.g. Masters, Bachelors, Associates), the major your degree is in, name and location, # of completed units, dates attended, and date degree awarded. If you do not possess a related degree, please type/write in "N/A"

Type your response here:

Pattern 2:

☐ The equivalent of three years of full-time experience in planning, developing and administering multiple, complex information technology systems and applications.

Certification:

Do you possess professional information technology certification as a:

    ☐ Oracle Database Administrator

    ☐ DB2 Database Administrator

    ☐ SQL Server Database Administrator

    ☐ None of the above

    ☐ Other**

**If you checked "Other" in the question above, describe your professional information technology certification, include the certification #, the date received and the date the certification expires, if applicable:

Type your response below:

II. EXPERIENCE CONTINUED:

This section is used to determine additional experience related to specific option areas. If you wish to be considered for an option, please answer in the areas provided respective to that option. This section will cover five (5) specialty options related to the classification of Information Systems Analyst. (Database Administration/Client Support Services; Application Development and Support; Web Development; Systems Administration; and Electronic Health Record Development and Administration.)

A. Do you have at least 2 years of full time experience involving the management and analysis of a database system and user access to this data? *(Database Administration)*

□   Yes   □   No

B. Do you have at least 2 years of full time experience involving all activities associated with the support of end users of electronic data processing systems? *Experience should include providing support to a Microsoft O/S environment (Windows 10, Windows 8.1, Win 7, and Vista) and active directory.* **(Client Support Services)**

□   Yes   □   No

C. Do you have at least 2 years of full time experience involving the development and publishing of applications? *(Application Development & Support)*

□   Yes   □   No

D. Do you have at least 2 years of full time experience involving the management and design of dynamic websites, share point services and intranets, which includes activities related to the development, design, layout, content management, security and scripting activities to automate website processes? *(Web Development)*

□   Yes   □   No

E. Do you have at least 2 years of full time system administration and analysis experience involving the successful processing and close coordination of customer service information needs adhering to prescribed business rules while analyzing and monitoring enterprise business processing activities? *(Systems Administration)*

□   Yes   □   No

F. **Do you have at least 2 years of full time Electronic Health Record (EHR) experience involving all activities associated with the installation, analysis, support and administration of an enterprise wide electronic health record system including practice management?** (*Electronic Health Record (EHR) Development & Administration*)

☐ Yes ☐ No